



# Victor Valley Seventh-day Adventist School

Where Excellent Education and Core Christian Concepts Meet

17137 Crestview Drive, Victorville, CA 92395 (760) 243-4176 Fax: (760) 245-5606 [vvsda.com](http://vvsda.com)

## REGISTRATION CHECKLIST 2012 - 2013

### **PLEASE COMPLETE AND RETURN THE FOLLOWING ITEMS:**

- Student Application (two-sided)
- Tuition Payment Plan (refer to the Tuition and Fees Schedule for details)
  - If Requesting Tuition Assistance, check here and complete the Tuition Assistance Program Checklist (ask school Secretary for required forms)
- Student Consent to Treatment Form
- Student Medical Record (Kindergarten, 7<sup>th</sup> grade, and all new students)
- Physician's Examination (Kindergarten, 7<sup>th</sup> grade, and all new students)
- Self-Medication Administration Consent Form (only applicable if child has to take medications at school)
- Physician's Order for Administration of Oral Medication By School Personnel (only applicable if child has to take medications at school)
- Oral Health Assessment Form (Kindergarten or new 1st Grade students only)
- Student Release Form
- Disaster Comfort Package
- Field Trip Consent Form
- Edulink Parent Notification System Form
- Personal Information and Photo Release Form
- Internet Safety Form
- Playground Rules Form
- After School Care Form (if applicable)
- Volunteer/Information Packet: Volunteer Definitions and Requirements, School Volunteer Commitment, Background Check Authorization, Transportation Information for Volunteer Cars, Tuberculin Test Report. (Return all applicable forms.)
- VVSDA's Behavior Plan and Conduct and Disciplinary Procedures
- School Attendance Policy Acknowledgement and Consent Form
- Parent/Student Handbook Acknowledgement
- Copy of Birth Certificate (Required for new students only)
- Copy of Immunization Record (Kindergarten, 7<sup>th</sup> and 8<sup>th</sup> grade, and all new students)

### **ALSO INCLUDED IN YOUR REGISTRATION PACKET:**

- Parent/Student Handbook
- Tuition and Fees Schedule
- School Calendar and *News Notes*, the school's weekly communication to parents (a sample)
- Guide to Immunizations Required for School Entry (California Department of Health Services)
- Back to School Supply list for the upcoming school year. Please purchase these items prior to the first day of school.
- School Uniforms and Kindergarten/First Grade Age Requirements

### **GENERAL INFORMATION:**

- For New Students. VVSDA's School Administrative Assistant will submit transfer/educational record request to the student's previous school.
- For All Students: School personnel will fill out a required California School Immunization Record (blue form) once a copy of the students current immunization record is given to the school.
- Every June, tuition rates are subject to change. Notification will be given.
- 30-day Probation. All students are accepted on a 30-day probationary basis. The School Board then votes their acceptance.