



VOLUNTEER DEFINITIONS AND REQUIREMENTS

BASIC VOLUNTEERS

- Definition: Volunteers who assist with one-time events whose only interaction with the students is in the presence of an administrator or teacher.
- Requirements:
 - Receive volunteer orientation (during registration)
 - Sign the SECC Volunteer Commitment Form

FIELD TRIP VOLUNTEERS

- Definition: Volunteers who accompany students while on off-site or overnight trips.
- Requirements:
 - Receive volunteer orientation (during registration)
 - Sign the SECC Volunteer Commitment Form
 - Fill out Confidential Background Check Authorization Form (designated by the SECC Office of Education)
 - If driving, you must fill out the Transportation Information for Volunteer Cars Form. Also you must give a copy of Drivers License and Insurance Card to the school secretary.

EXTENDED VOLUNTEERS

- Definitions: Volunteers who have frequent or prolonged contact with students. (e.g. coaches or parents who assist with students on a regular basis)
- Requirements:
 - Receive volunteer orientation (during registration)
 - Sign the SECC Volunteer Commitment Form
 - Fill out Confidential Background Check Authorization Form (designated by the SECC Office of Education)
 - If driving, you must fill out the Transportation Information for Volunteer Cars Form. Also you must give a copy of Drivers License and Insurance Card to the school secretary.
 - Fill out a Tuberculin Test Report showing that within the last four years the person has been examined and has been found to be free of communicable tuberculosis. (California Health and Safety Code 121540)